



A Special Report on GROWTH



STAGE 5: LEADERSHIP INTEGRATION WITH 58 – 95 EMPLOYEES

STAGE 5

LEADERSHIP INTEGRATION: 58 – 95 EMPLOYEES SPECIAL REPORT ON THE 7 STAGES OF GROWTH

Nicely done! You have successfully landed in Stage 5. During Stage 1 (Startup), you developed a business model that works. In Stage 2 (Ramp Up), you ramped up your sales, production/capacity and staff using your proven business model. During Stage 3 (Delegation), you transformed your business from CEO-centric to Enterprise-centric to allow the business to grow larger. In Stage 4 (Professional), you became more focused on the operational aspects of your company, overseeing a team of executives who transitioned the company into a professionally run organization. Now in Stage 5, it is time for you to integrate the organization so it begins to operate as single unit, not as a number of independent departments.

This Special Report is based on our proprietary highly efficient 7 Stages of Growth business model, developed by James Fischer. Fischer created the 7 Stages of Growth business model based on extensive research of entrepreneurial companies. His research demonstrates that as companies add more people, the complexity level of the organization increases. It contains critical information that will help you:

- 1. Predict how growth will impact you.
- 2. Adapt your leadership skills, knowledge, and insights to your specific stage of growth.
- 3. Focus on the right things at the right time.

Because each business and its team are unique, this Special Report may contain some information that does not apply to you and your business, but most of it will. We hope you find the takeaways helpful.

STAGE	STAGE	STAGE	STAGE	STAGE	STAGE	7
1	2	3	4	5	6	
1-10	11-19	20-34	35-57	58-95	96-160	
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THE 7 STAGES OF ENTREPRENEURIAL GROWTH

What you are probably experiencing:

As a Stage 5 business in the Integration phase, you are likely experiencing a number of the following. If you are not, it may be an indication that the company has not yet matured into a Stage 5 business.

AREA	DESCRIPTION	
Employees	You have 58 to 95 employees.	
CEO/Founder	You find yourself having to manage people and systems, with less and less time spent as a Specialist. You continue to evolve into a "macro executive" (managing executives) versus the "micro-manager" (managing the entire team).	
Team	You have 4 to 5 executives and 11 to 16 managers. You are prob- ably experiencing the loss of some good employees and the chal- lenge of managing the cost of lost expertise.	
Departments	You have trained and/or hired qualified managers and their depart- ments are operating on solid ground.	
Financial	Revenues are growing as well as payroll.	
Climate	As the business continues to grow, you have reached a level of com- plexity that requires significant change. You and your team know that change is needed and will be challenging. We call it a Wind Tunnel.	
Systems	Your professional managers continue to challenge and update rou- tines and systems that worked previously.	
Focus	You're trying to keep your arms around the business while letting go of more responsibilities while getting the departments to work as a single unit.	

You enter Stage 5 in a Wind Tunnel where the level of complexity creates staff confusion. This will occur as you begin to move the company from a departmental focus to a company-wide focus. It is a transition that will initially confuse your staff because you previously wanted them to build strong departments and now their leadership skills and management skills have to continually evolve.

On the market front, you are no longer invisible to the outside world. Your competition knows who you are and is beginning attempts to steal your market share. It's a whole new ballgame. You must continue to improve in all facets to successfully navigate your growth curve.

Your primary goal:

As a Stage 5 company, your primary goal is to integrate and unify your senior executives into a collaborative, company-focused team. When entering Stage 5, your management team was most likely focused on their own departments, rather than the company as a whole. Now it's time to broaden their focus from singular (their own department goals) to dual (their department goals and the company goals). As you promote teamwork, they will begin to work together, which will allow them to take the business to a whole new level. This will also prepare you for Stage 6.

Strategic & Leadership Perspective

With 58-95 employees, the challenges of integrating the culture, mission and values become real. Integrating your team of managers becomes a full-time job for the leader in Stage 5. The challenge of staying ahead of your problems requires a leader who is capable of getting buy-in from those managers and committing to the goals of the organization. You will find it easier to get that commitment because you have built a team that is based on trust and respect. The focus for your company has to be on improving sales, improving staff training and recognizing the reality of losing good people and with that loss, the cost of losing critical knowledge and expertise.

Help your team see the importance of the company's vision in order to operate as a solid core team. Remind the organization not only about what it does or how it does it, but more importantly why you do what you do. The sign of successful leadership at this level is bringing in smart, capable managers who can take that vision and convert it into action. By this time, you should have a well-oiled HR department that handles all the work that comes with breaching that magical number of 50 employees. Strategic excellence in Stage 5 can be summed up as, "having the right people with the right attitude."

You are no longer a small company. You are a complex environment that requires constant vigilance to maintain the original DNA that makes your company great. Maintain a dedicated focus to ensure that what made you great when you were smaller isn't lost in the challenges that come with growth. A good mantra for fast-growing, hard-charging companies is "be big but act small."

Your biggest challenges & most important activities:

As you move into Stage 5, your biggest challenges likely include at least three of the following. We have provided several actions you should consider to overcome the challenges.

CHALLENGE	ACTIVITIES TO MEET THE CHALLENGE	
Improving Sales	 Challenge your assumptions regarding your sales components. Set out to re-learn the customer need/problem, your solutions, value proposition, positioning, marketing messaging, sales system, competition, your performance, etc. Explore how to leverage your current customer base and current product/service with other sub-markets. Dialogue with customers and solidify existing relationships. 	
Difficulty Forecasting Problems Before They Occur	 Re-examine how you prepare your profit plan to determine if the process can be improved to produce better forecasts. Re-examine your KPI's to determine if there are different metrics that would raise yellow flags before problems arise. Develop a company intelligence system to acquire company intelligence regarding problems, opportunities, etc. 	
Cost of Lost Expertise & Knowl- edge	 Document each system. Investigate existing software to document employee intellectual property. Ensure that documentation includes descriptions of all expertise needed to effectively and efficiently work the system. Encourage employee expertise development (in-house mentoring, outside education, rewards, reimbursement of costs, etc.). 	
Improving Profit Design	 Develop a sophisticated profit plan system with projected revenues and expenses by department. Each department should provide input and manage to their respective budgets. Challenge each department to find ways to reduce expenses. Make it a team effort. Upgrade (or develop) your customer intelligence plan and process. 	
Staff Training	 Refine your employee plan system to ensure that it includes training/development needed for each employee. Using all the employee plans, create a master people development plan and budget. Include employee development (measured by process on employee plans) as a KPI for each manager. 	

During Stage 5, you want to broaden the focus of your managers utilizing their knowledge and processes to promote the broader company goals. If you were able to create solid and confident teams in Stage 4, they will now be allowed to play in a much larger competitive arena successfully.

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Tools you should be using to build your business:

As the CEO/Founder, you should be wearing the following leadership hats to lead the team.

LEADERSHIP COMPONENT	DESCRIPTION
Leadership Modality	• Facilitative - This piloting oriented modality is best capsulated by, "Let's head in that direction. How can you help us get there? How can I help you take us there?"
Roles	 Manager (managing people) – 60% Visionary (creating, revising, casting) – 30% Technician/Specialist (doing the stuff) – 10%
Leadership competencies	 Transparency Organizational Awareness Influence Conflict management Teamwork & Collaboration
Builder/Protector Ratio	2 to 1: Your professional executives allow you to be more aggressive in growing business volume. But, you must stay vigilant or your competitors will take advantage.

There are subtle differences now that you have breached the 50+ employee level. Teamwork and collaboration are crucial as you lead your team into the future. Thus, your leadership modality should be Facilitative and Managing 60% of the time. Lead by showing that you value people's input and get buy-in through participation and influence, not by dictating. You spent the time and energy to build a great team; look to them for guidance and advice in their areas of expertise.

While managing this dynamic organization is your number one priority, you should begin shifting toward a more Visionary role (30% of your time). Your managers are running the day-to-day operations, and your can focus on new opportunities. Your Specialist role is diminished to a nearly insignificant level (10% of your time), but you must continue to understand how well your product or service is meeting the needs of the ever-changing market and constantly evaluate if your products and services are solving customer problems.

The Builder/Protector Ratio (BPR) is a measurement of Confidence vs. Caution. It is a critical tool to help assess the business's ability to accept change, respond with confidence to change and successfully navigate the change. Builders thrive on risk, are always looking for new opportunities and do not cower to the overwhelming issues that confront them every day. On the other hand, Protectors thrive on caution. They prefer to apply the brakes (and should be encouraged to do so when appropriate).

For Stage 5, the Builder/Protector Ratio is 2:1 – 2 Builders to 1 Protector. Because you have experienced managers who have built strong departments, the Builder mindset is twice the Protector mindset. This allows you to place more emphasis on expansion. However, there still needs to be some caution to avoid overconfidence or carelessness, which could give your competitors an opening to attack.

Five non-negotiable rules for Stage 5:

There are five non-negotiable rules for each stage of growth. The effective completion/implementation of these five rules increases the likelihood for continued survival and financial success.

AREA	NON-NEGOTIABLE RULE
Management	Integrate your management team into an interdependent, execution-focused leadership unit.
Business Model	Overhaul your business model. Challenge every previous assumption. Your business model should address the following: (1) value proposition; (2) target customer/channel; (3) product/service features and pricing; (4) revenue streams; (5) marketing and sales strategy; (6) operations strategy; (7) profitability and (8) cash flow.
Profit Plan	Develop a fully integrated one-year living profit plan (budget), broken down by revenue group and department.
Business Plan	Develop a one-year operational business plan detailing how you will ac- complish the profit plan.
Staff Training	Allocate 3% of gross revenues to staff training.

Building blocks that your business should have or be creating:

Each growth stage has foundational building blocks that must be created and set in place in order to successfully navigate that growth stage and to be prepared for the next stage.

FUNCTION	BUILDING BLOCK
Management Systems	You should have a performance management system that address objectives, outcomes, goals, measurement, feedback, evaluation, and rewards. You should also have a project management system and templates.
Financial System	Your financial system should include a profit plan, financial modeling, cash flow forecast and dashboard.
Team/Staff	Your hiring system should help you identify the skills that are needed and then help you find, recruit, select and hire great employees. You should have a plan for each employee describing expectations, performance measurements and actions that will be taken to help him/her succeed.
Marketing/Sales	You should have a well-defined sales and marketing system that your salespeople are using. You should have a customer intelligence system to stay abreast of your customers and market.
Support	In-house or outsourced COO, CFO, and HR professionals.

Processes are critical when a company has outgrown the CEO's ability to keep his or her fingers in all aspects of the company.

If you don't establish these foundational building blocks during Stage 5 (or the building blocks required in prior Stages), it will make navigating through Stage 6 (and subsequent Stages) much more difficult. In fact, if you do not establish them in Stage 5, your growing pains (difficulties and challenges) will continue to increase until you scream "Uncle!" – and take the time to establish them. So, get these in place now and you will avoid the delays and headaches associated with trying build on an inadequate foundation.

Getting Ready for Stage 6:

You will move into Stage 6 (Strategic) when you reach 96 employees. The transition from Stage 5 to Stage 6 usually involves a Flood Zone – an increase in the quantity of activity. Your key to success will be how ready you are to help the organization add a strategic focus.

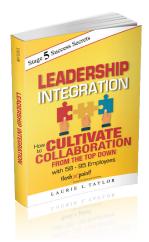
Summary

FlashPoint! was created to help companies just like yours navigate the challenges that are typical for a Stage 5 organization. We have designed programs, services and tools that are directly tied to the issues faced by Stage 5 leaders. By focusing on your specific stage of growth, you are better prepared to identify the obstacles to growth.

Visit our website https://igniteyourbiz.com for additional resources.

Stages of Growth X-Ray™: A facilitated workshop with a CEO and his/her management team that gets to the root cause of critical issues in order to create alignment, engagement, and create action plans that get implemented. https://igniteyourbiz.com/stages-of-growth-x-ray/

Zeroing in on Your Company's Profit Zone[™]: A financial literacy facilitated workshop with a CEO and his/ her management team that helps every person in the organization understand how, what they do every day, impacts the company's bottom line. This program is about raising awareness and educating your employees on the 9 activities that impact a company's ability to be profitable. <u>https://igniteyourbiz.com/zeroing-in-on-your-companys-profit-zone</u>



Looking for a more in-depth understanding of how to address the challenges for your Stage 5 Company? Click on the image and purchase your stage-specific book today!

PURCHASE NOW

Laurie Taylor, president/founder, FlashPoint! LLC

Laurie Taylor, founder of FlashPoint! helps CEOs with fewer than 500 employees, uncover the hidden agents that are creating obstacles to growth. With an effective arsenal of tools, properly used, Laurie can help a CEO ignite a business, propelling it to profitability, productivity and exceptional performance.

Having taken a company from 2 to over 100 employees and up to \$12 million in sales, Laurie's experience in leading and managing a growing organization and dealing with a downturn that almost sent the company into bankruptcy, she understands the challenges and the ups and downs of business ownership.

While working with James Fischer, the researcher behind the <u>7 Stages of Growth</u>, Laurie became convinced that James' model provided CEOs with a crystal ball into their past, present and future – allowing a CEO and his/her management team better predict how growth would impact the company.

As a speaker, author, trainer and business advisor, Laurie works with companies to introduce them to the concepts of the <u>7 Stages of Growth</u>. She has spoken to over 4,500 CEOs in the past 4 years. Laurie's community of Growth Curve Specialists are experienced advisors certified and trained in the concepts and programs from the <u>7 Stages of Growth</u>. <u>The Stages of Growth X-Ray™</u> has been delivered in 11 countries and over 2,000 businesses have been introduced to the unique research-based ideas of the <u>7 Stages of Growth</u>.

Laurie is the author of a series of books on the Stages of Growth which help business owners zero in on the specific challenges of their current stage of growth.

All of her books can be found on her website www.igniteyourbiz.com and on Amazon.com under her full name Laurie L Taylor.

Survive and Thrive: How to Unlock Profits in a Startup with 1 – 10 Employees
Sales Ramp Up: How to Kick Start Performance and Adapt to Chaos with 11 – 19 Employees
The Art of Delegation: How to Effectively Let Go to Grow with 20 – 34 Employees
Managing the Managers: How to Accelerate Growth Through People and Processes with 35 – 57 Employees
Leadership Integration: How to Cultivate Collaboration from the Top Down with 58 – 95 Employees
Fostering Happy Employees: How to Ensure Staff Alignment and Engagement with 96 – 160 Employees
Visionary Leadership: How to Recapture the Entrepreneurial Spirit with 161 – 500 Employees